## How External/Non-UMB Users Register for CIBR's iLab System



UNIVERSITY of MARYLAND SCHOOL OF MEDICINE		Ab	
1	Start Personal Information Group Associations Billing Information	3.	4.
1.	You are requesting access to the University of Maryland School of Medicine's service centers.	Start Personal Information Group Associations Billing Information	Start Personal Information Group Associations Billing Information
	* Please enter your listifuition email address myzemail.address@instifuition.com	You are requesting access to the University of Maryland School of Medicine's service centers.	You are requesting access to the University of Maryland School of Medicine's service centers.
	I agree with ILat's privacy and security policies Cancel Continue	You have chosen to create a new institution and thus no existing groups are available. If you thinkyour groups and your institution are already registered, please return to the Personal information step and search for your institution. "What lab or research group are you associated with?	Billing information is required for core facilities to be able to charge when necessary.
		Create New Group Hint: You can also search using your PI or Manager Name "PI's First Name Jane	Billing Contact Name * Institution / Joe Bean Counter Department
2.	Start Personal Information Group Associations Billing Information	- PI's Last Name Super-PI	* Billing Address 1234 Yellow Brick Road * Address line
	You are requesting access to the	* PI's Email Address myemail address@institution.com	- City Oz
	University of Maryland School of Medicine's service centers.	Pi's Phone Number 867-5309 "Is there another cerron in your lab who helps manase lab memberships, fund assignments	State / Province + Country Maryland
	*Last Name	and spending approval? No	* Zip / Postal Code
	Super-PI Phore Number	"Your Groups Name Super-PL Jane (BS) Lab	Add shipping address if different from billing
	867-5309 1 am altifiated with the following institution	Cancel Back Continue	Cancel Back Complete
	Big-Science (create new) •		
	*What is your primary role at the above? Principal Investigator •		

Cancel Back Continue

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- That is it!
- Hold tight and please allow a day or so for approval
- You will receive notification via email once your access has been approved!
- If you don't hear from us in a day or so please email <u>tmchugh@som.umaryland.edu</u> or <u>suchil@som.umaryland.edu</u>