

Resume Guidelines for Undergraduate Students

Your resume should include details for the following.

- Honors and awards
- Publications, presentations, written reports, scholarly and competitive products (include title, year, and any references)
- Previous research or problem-solving experience
- Research specific skills (e.g., data generation, collection and analysis; include special experimental techniques)
- Other skills (in writing, speaking, programming, organization, project leadership, *etc.*; provide examples and include dates and locations)
- Activities (in leadership, volunteer, community service, or other activities you are engaged in; e.g., writing and playing music, competitive sport or activity)