

How to Order Sub Pages

Find the Parent Section

Navigate to the parent section that has the subpage(s) you want to revise.

The screenshot displays a hierarchical tree view of a website's content structure. The 'Education & Events' section is highlighted in blue and circled in red. A red arrow points to it with the word 'Parent' written next to it. A context menu is open over this section, with 'Edit section' and 'Actions' options circled in red. The menu includes options like 'Create section', 'Preview section', 'Move section', 'Duplicate branch', 'Mirror branch', 'Delete section', 'Create content', 'Edit content', 'Delete content', 'Publish section', 'Publish branch', 'Direct edit', 'Accessibility report', 'Bookmark section', and 'Collapse all'. The 'Actions' dropdown is also circled in red.

Click the “Child Sections” tab

The screenshot shows the content management system interface. The 'Child sections' tab is selected and circled in red. Below the tabs, there is a section titled 'Content in this section'. At the bottom right, there is a toggle for 'Enable automatic ordering'. Below that, there is a toolbar with buttons for 'Preview', 'Direct edit', 'Undo last action', 'Undo all actions', 'Bulk actions', and 'Add content'.

Drag Subpages Up and Down

Click and drag subpages using the handlebars in the Order column. When done, click Save Changes.

General Content Content types Page Layouts Child sections More

Child sections

Enable automatic ordering

Undo last action Undo all actions Bulk actions Add section

Display 10 records Filter:

Order	Name	Last modified			
+	Professional Training Workshops	January 23, 2026 10:56 AM	Actions	↑	<input type="checkbox"/>
+	Seminars	January 23, 2026 10:56 AM	Actions	↑	<input type="checkbox"/>
+	Frontiers in Genomics	January 23, 2026 10:57 AM	Actions	↑	<input type="checkbox"/>
+	Graduate Programs	January 23, 2026 10:58 AM	Actions	↑	<input type="checkbox"/>
+	Summer Internships	January 23, 2026 10:58 AM	Actions	↑	<input type="checkbox"/>
+	STEM & Community Events	January 23, 2026 10:58 AM	Actions	↑	<input type="checkbox"/>

Showing 1 to 6 of 6 entries

Handlebars

< 1 >

Delete Section Cancel Save changes

