

How to Access and Login to Terminal Four (T4)

Getting Access

Before you can use T4, you need to be added as a user. To request access, [contact the Digital & Web Communications team](#). Be sure to include the name of the site or section(s) you'll be editing so they can grant you the appropriate permissions.

NOTE: SOM Faculty are automatically granted access to their Faculty Profile in T4. If you log in, and don't see your Faculty Profile, contact the [Digital & Web Communications team](#).

Logging into T4

1. Go to: sitemanager.umaryland.edu or medschool.umaryland.edu/t4
Tip: Bookmark this link for easy access.
2. You'll be redirected to the UMB login screen (see Figure A). Enter your **UMID username** and **password**. If you need help, click “**Forgot Password?**” on the login screen.

Figure A:

3. Access to T4 is tied to your UMID. After logging in, you'll be directed to the T4 homepage.
4. You should see a list of sections you have permission to edit. If a section you need is missing, contact the [Digital & Web Communications team](#) for assistance.