**SAMPLE FACULTY POSTING**



*NOTE: While some of the language in this template is required, the job description and qualifications should be customized to the position. Also be cognizant of gendered language and strive toward gender neutral language (see:* <http://www.fortefoundation.org/site/DocServer/gendered_wording_JPSP.pdf?docID=16121> and <http://gender-decoder.katmatfield.com/>)

***[JOB TITLE] (POSITION NUMBERS)*:** The Department of *[DEPARTMENT]*, Division of *[DIVISION]* at the University of Maryland School of Medicine is recruiting for *[INSERT PAY STATUS AND HEADLINE DESCRIPTION]* with a focus on \_\_\_\_\_\_\_ OR with expertise in \_\_\_\_\_.

*[SAMPLE GENERAL DESCRIPTION OF POSITION]* The Department/Division of \_\_\_\_\_\_ at the University of Maryland School of Medicine is recruiting a \_\_\_\_\_\_\_\_. This position will *[FILL IN GENERAL DESCRIPTION]*

*[SAMPLE QUALIFICATIONS]*

Candidates must be board certified/eligible in internal medicine and eligible for an unrestricted license in the State of Maryland. This position requires a medical degree from a recognized accredited domestic university (or foreign equivalent), a strong commitment to patient care and teaching, and the ability to work well in a team setting.

OR

Candidates must have a Ph.D., as well as experience in using state of the art \_\_\_, \_\_\_\_, \_\_\_\_ and \_\_\_ technologies. The successful candidate will be expected to contribute to ongoing research projects, as well as develop their own research program over time, and additionally will provide supervision to staff and fellows within the laboratory. Expected rank for this position will be Assistant Professor or higher, however, final rank and tenure status will be commensurate with selected candidate’s experience.

For immediate consideration, please send a cover letter and a recent CV, including names and contact information of three references to the following link: [*[INSERT*](https://umb.taleo.net/careersection/jobdetail.ftl?job=19000089&lang=en) *TALEO LINK]*

For additional questions after application, please email *[INSERT CONTACT EMAIL]*

*UMB is an equal opportunity/affirmative action employer. All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected Veteran status, age, or any other characteristic protected by law or policy. [FOLLOWING STATEMENT IS OPTIONAL]: We value diversity and how it enriches our academic and scientific community and strive toward cultivating an inclusive environment that supports all employees.*