

**University of Maryland School of Medicine
Faculty Emeritus Dean's Office Policy**

The rank of Emeritus may be awarded to a faculty member upon retirement, or afterwards and should be viewed, in general, as a step above Professor with tenure. Candidates should demonstrate continued exemplary service of high merit to the university and national community since the time that they were promoted to Professor and/or awarded tenure. Awarding of Emeritus rank is based upon exceptional academic service and accomplishment as judged by peers on the APT Committee. Although it is expected that the majority of such candidates will be Professors with tenure, there may be occasional exceptions when it is awarded to Associate Professors or candidates who have not been awarded tenure.

Candidates should be nominated by the department chair to the Dean. As a first step in the process, the Dean will evaluate the merit of the nomination based upon academic service and accomplishment as well as the planned activity and contributions to the institution by the candidate following retirement. The department chair should specify in the nomination letter this planned contribution, which may be of an academic or administrative nature. Qualified candidates will be forwarded to the APT Committee for further consideration following standard university policy.

Approved by the Dean and the Vice Dean for Research and Academic Affairs 3.4.08
Reviewed by the SOM Executive Committee 3.11.08
Reviewed by the SOM Council 3.26.08