

# MELA Award Application



<b>Name:</b>	<b>Date:</b>
<b>Department/Division:</b>	
<b>E-Mail:</b>	

## Section 1 - Activity (select 1)

<b>Research Activity (Describe Below):</b>

<b>Attending Conference/Workshop</b>			
<b>Conference/Workshop Name:</b>			
<input type="checkbox"/>	<b>Virtual</b>	<input type="checkbox"/>	<b>In-Person</b>
<b>Date</b>		<b>Location</b>	

<b>Conference Workshop Presenter</b>			
<b>Presentation Title:</b>			
<input type="checkbox"/>	<b>Virtual</b>	<input type="checkbox"/>	<b>In-Person</b>
<b>Date</b>		<b>Location</b>	

## Section 2 - Goals and Objectives

<b>What are your professional development goals?</b>

**Section 3 – Other awards and compensation (if applicable)**

<b>Have you applied for and received a MELA award for this or another activity?</b>	
<b>Date:</b>	<b>Amount of Award:</b>

<b>Will you be receiving additional funding or compensation for this activity? If yes, please describe</b>

**Section 4 – Budget Itemization**

Expense Type	Description/Specifics	Actual Cost or Amount Requested	MELA Use Only
Registration Fees			
Travel - Include transport, Lodging, meals, etc.			
Supplies			
Misc - describe			
Misc - describe			
Misc - describe			
Misc - describe			
<b>Total Amount Requested:</b>			

**Section 5 – Outcomes**

<b>How do you plan to share the knowledge gained from this activity with the MELA community? (check all that apply)</b>	
Publication	Written Report
Give a presentation at MELA Ed Day	Instructional Video (MELA Moment)
Host a workshop at MELA Ed Day	Other

## Section 6 – Approvals

Has your supervisor approved of your participation in this activity?	
Yes	No

Applicant Signature:	
Date:	

Please send the following to [mela@som.umaryland.edu](mailto:mela@som.umaryland.edu)

Completed Application

CV

Additional Support Documents (i.e., conference agenda, etc.)

Letters of Support (i.e., effort/time off, etc.)