

### Master of Public Health (MPH) Student Travel Award

The MPH Student Travel Award supports student travel in attending professional conferences, participating in a capstone experience, public health practicum or other public health-related academic event. The MPH Program grants this award to current MPH students who are in good academic standing. To be eligible for consideration, applications must be submitted to the MPH Program by the deadlines noted below and the experience must take place during the selected travel period. In addition, students need to apply for the MPH Student Travel Award before the experience happens. All current MPH students are encouraged to apply, as multiple awards may be granted each funding cycle. Funding will be awarded only one time per student. However, students may reapply multiple times during their tenure.

Award amounts vary depending on the destination of travel and the public health-related experience. Allowable expenditures include but are not limited to the following airfare, rail fees, mileage, housing, program/training registration and meals during the experience. Reimbursement will occur after the experience and once the student provides the required documentation for reimbursement. (The University requires original receipts.)

Application Deadlines: The MPH Program accepts applications three times per year.

Funding Cycle	Travel Timeframe*	Application Deadline	Funding Announcements
I	January 1 <sup>st</sup> – April 30 <sup>th</sup>	November 15 <sup>th</sup>	December 1 <sup>st</sup>
II	May 1 <sup>st</sup> – August 31 <sup>st</sup>	March 15 <sup>th</sup>	April 1 <sup>st</sup>
III	September 1 <sup>st</sup> – December 31 <sup>st</sup>	July 15 <sup>th</sup>	August 1 <sup>st</sup>

\* The departure date for the travel experience must be within the timeframe of the funding cycle you select.

#### Application Procedure:

MPH students must submit their completed **MPH Student Travel Award Application** with the following supporting materials attached in the order noted below to the MPH Collaborative Initiatives Director:

- One-page description indicating why this experience is important for your academic/professional career. Include the following elements: (1) aims and objectives of the experience; and (2) describe how the experience will augment your public health training. Submit this description as a WORD Document.
- Letter of acceptance, formal invitation, or printed program as evidence of acceptance to this experience.
- Completed **MPH Student Travel Award Budget Form**.
- Current CV/resume.
- One letter of recommendation. The evaluator should be able to discuss how this award will support your academic and/or professional public health career. The evaluator must send the recommendation directly to the MPH Program ([klongo@som.umaryland.edu](mailto:klongo@som.umaryland.edu)).

#### Application Submission:

- Submit all materials to Kara Longo at [klongo@som.umaryland.edu](mailto:klongo@som.umaryland.edu).
- If questions arise, email ([klongo@som.umaryland.edu](mailto:klongo@som.umaryland.edu)) or call (410.706.7210) Kara Longo.

