How PI’s and Lab Managers Can Assign Funds to Lab Members

1. Go to https://cibr.umaryland.edu
2. Click on the green login button
3. Select to Login as a UMB user
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4. Login with your myUMB ID and Password

5. Once you are logged-in, click on the left-side Navigation Element to display your site options

6. Selection “My Groups” and select the name of you’re your Lab
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7. Click on the “Membership Requests & Projects” tab

8. Click the “check box” under the Project ID # to add access to the lab members listed
9. Uncheck to remove access

<table>
<thead>
<tr>
<th>Name</th>
<th>Default Project</th>
<th>10017305</th>
<th>10018215</th>
<th>10018445</th>
<th>10019751</th>
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<tr>
<td>Margaret McCarthy</td>
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<td>Amanda Holley</td>
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<td>Ashley Marquardt</td>
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10. That is it!