How to Access and Login to Terminal Four (T4)

Gaining Access to T4

In order to work in T4, you need to be added as a T4 user. To do this, please contact the Digital & Web Communications team. They will need to know what area(s) you will be managing so they can grant access to the appropriate section(s).

NOTE: SOM Faculty are automatically granted access to their Faculty Profile in T4. If you log in, and don’t see your Faculty Profile, please contact the Digital & Web Communications team.

Logging into T4:

1. Log into T4: https://sitemanager.umaryland.edu or www.umaryland.edu/t4  

   TIP: Bookmark the URL.

2. You will be taken to your UMB screen (Figure A). Enter your UMID username and password. If you need assistance, click “Forgot Password?”

![Figure A](image)

3. Permission to access T4 is granted through your UMID. After entering your credentials and clicking “Login”, you will be taken to the T4 home screen.

4. You should see a list of areas/sections that you have permission to edit. If you don’t see the area you want to work in, contact the Digital & Web Communications team.