

## 07/10/2019 PDAC Meeting Minutes

**Attendees:** Koyel, Jackie, Saumil, Ankit, Joanna

**Excused:** Aditya and Archana

Month	Event	Social	Person-in charge
June	Nancy Connel (June 13) Senior Scholar at Hopkins Center for Health Security	New PDAC Welcome Happy Hour, June 27. Brewer's Art	Archana/Joanna
July	Drs Stephani and Jason Aungst (July 23) FDA	Tír na nÓg Irish Bar & Gri, July 18	Co-sponsor with OPS/Ankit
August	Joanna will plan	Koyel offered to plan	Joanna/Koyel

Discussion of Monthly Events:

Follow-up on Nancy Connel's talk – consensus was that she did not present the type of talk that we expected, she focused too much on science and not enough on career, and it generally was not well-received. 2 question that arose from this were 1) what type of instructions was Nancy given in the initial contact? And 2) we should consider generating a consistent invite so we know all speakers are receiving the same instructions. We concluded that this was likely an unusual occurrence, but want to take steps to avoid this in the future.

June happy hour: Was not well attended. We discussed ways to try to improve things next month, and several ideas for alternate events including one on campus (Jackie) were suggested. General consensus is that we are not surprised by the fluctuating attendance as we transition, and we will keep trying varied events to improve attendance. Rename "happy hour" as "social" and encourage significant others to attend. Start gathering info from attendees at the socials regarding what they would be interested. Advertise by word of mouth.

Organization/communication: Going to try sending an email at the beginning of each month listing out ALL PDAC events for the month, in an attempt to consolidate our emails going out, for both the benefit of the recipients as well as the workload for PDAC.

### (1) Budget

- **2019/2020 fiscal year** – we haven't spent any of our budget currently. The idea of spending money on socials was discussed, but we generally agreed we should be frugal at the beginning of the year.

### (2) 2019 Retreat

- a. Keynote speaker – Maryom Zaringhalam. OPS pays her honorarium (not PDAC), \$2500. Follow-up with Renee/Jenn that we are still okay on her.
- b. Retreat schedule
  - Date (September 20<sup>th</sup>)
  - Timing and sessions
  - No changes made to the retreat schedule. Generated a to-do list:
    - Choose speakers for the Skillblitz before Ankit leaves on July 21.
    - Email all members of PDAC for ideas on speakers for Skillblitz and Roundtable and Alumni Panel

- We should try to divide and conquer tasks, but this is hard right now with so many people out in July.
- c. Fundraising and Budget update
  - \$2000 from the postdoc budget + \$1000 (Surgery) +\$1000 (Golembewski) + \$500 (Oncology) = current total of \$4500
  - We will continue fundraising efforts. However, Saumil advised that while we will send reminder emails to most people on July 15<sup>th</sup>, that we should wait a little before asking Dr. Gallo again.
- d. Additional speakers
- e. Lunch – We do not need to reserve this as soon as we had thought, but once again we discussed that we need to improve upon last year’s food.
- f. Gifts – Ankit to start collecting quotes for Document Holders. We would like to include UMB and PDAC logos.
- g. We should add a card-swipe component to the retreat to track attendance. SOP asked for statistics on how many of their postdocs attended last year and we want to be able to improve our reporting next year.

### **(3) Continuing Business**

- **Postdoc Survey – Results receive, not discussed, will send to all PDAC members**
- **2020 NPA meeting**
  - a. Can PDAC present a poster, and what could be presented?- Revisit
  - b. Discussed having a separate meeting between Ankit/Joanna/Saumil/Scott to discuss topics
- **Updating Social Media Presence – Briefly discussed, still need to work on this**
- **Teaching Portfolio Workshop**
- **Business Management Workshop**
  - **We would still like to do both workshops. Probably one in the spring, and one in the fall.**

### **(4) New Business**

**Event competition during postdoc appreciation month – we all agreed we would like to do this.**