

Postdoctoral Advisory Committee Meeting

Agenda: Discuss extensively the timeline structure for 2019 Retreat and explain in detail the function of PDAC board members to new attendees

Attendees:

PDAC executive board:

Scott Baliban, Saumil Sethna, Katrina Williams and Archana Gopalakrishnan

Members at Large:

Harry Choi, Joanna Cooper and Koyel Ghosal

Office of Postdoctoral affairs members:

Renee Cockerham and Alexandra Squires

Other postdoc members (new attendees): Gaurang Bhide, Jon Vanryzin, Bekir Altas and Ankit Dwivedi

Excused absence:

Mario Scarpa

Agenda discussed:

Saumil and Scott presided over the entire meeting, reporting past events and discussing future events.

There were several first and second time attendees, potentially interested in getting more involved with the PDAC, topics of the elections and generic running of the PDAC meetings and commitments were discussed in detail.

1. February:

Career event: Saumil- CRISPR event had to be rescheduled as the person who Saumil reached out to was unavailable.

Social event: Happy Hour at Admiral's Cup in Fells Point was scheduled for February 22nd . Around 9 people showed up- a fairly decent turnout.

2. March:

Career event: Scott- Talk on Science Policy by Lyric Jorgensen has been scheduled for March 19th- close to 20 registrants, request to open this event to graduate students to fill more attendees.

Social event: Scott and Saumil have organized a joint social event with Hopkins- March 15th- (celebrating St. Patrick's Day). At Mick O'Shea. Past joint happy hours have always had a very good turnout and this location was selected as it is conveniently accessible by both campus shuttles.

3. April:

Career event: Saumil has scheduled with Debra Matthews from Hopkins School of Public Policy to deliver a short talk on the legal ramifications of CRISPR technology. An honorarium of 300\$ would be provided for the speaker (Note: Excess funds remaining as the fiscal year comes to an end). Flow of the event- brief introduction by Saumil, followed by a short legal talk by Debra Matthews and

open the floor for attendees to engage in a debatable discussion about the Ethics of CRISPR technology. Scheduled for April 25- 12-1pm- lunch will be ordered and possibility of reserving HSF3 auditorium.

Social event: Joanna has volunteered to come up with a plan for this.

4. May:

Career event- Since the new postdoc board would be elected by then, May events are left open for the new board to decide on.

Social event: Saumil and Scott will most likely organize a grand happy hour, considering it might be their last organizing event!

5. New E-board selection and election timeline:

- The PDAC elections will be announced March 14th and nominations will be accepted till March 27th
- E-voting would be required if multiple people apply for same position- from.
- New e-board will be announced April 3rd.
- April 9th- would be the first meeting of current and new e-board members.

6. Election related discussion:

- Current board members clearly outlined the duties and responsibilities of each position of the PDAC board to the new and potential PDAC members present in the meeting
- Forms sent out to all postdocs asking to apply for two positions- position 1 and 2 and state clear reasons why each position
- Selection will be based on e voting by the post doc community, if multiple people apply for the same position.
- If a person happens to secure majority of votes for both positions, they will be asked to choose which position they would be willing to accept and the other position will be given to the person securing the next to winning votes.
- Email sent out to postdoc community regarding elections will also question the need for any other new positions that do not currently exist. However, amendments would be required to be made in the existing PDAC charter if a new position was created and hence this will be left for the new board to decide after they take office.

7. Retreat timeline:

An excel sheet with detailed timeline was made available by Saumil that explains different tasks that need to be taken care of for organizing the retreat.

To be noted: The PDAC separately fundraises for the Annual retreat, by reaching out to different Departments. This can only be initiated after July 1st as the departmental budgets are set by then.

The honorarium for the keynote speaker is usually covered completely by the Dean's office.