

2/13/18 PDAC Meeting Minutes

Overview for Jan event (wine & cheese) – Beer didn't receive much attention, next time only with wine. Attendance was good and people enjoyed it.

Feb events (game night/ Abstract editing) – 18 signed up for the writing workshop, 4 abstracts were submitted only. Board game event 20 people signed up, pizza and soft drinks were ordered for the event.

March (Saumil) –David Stern: agreed – Preliminary date is March 29th. Room booking will be finalized after we know the time of the event. If we invite grad students – we will need a bigger budget for coffee. **We can cover the amount required, current funds run out in July. We should also invite the faculty to the event. Renee will forward the invitations.** Stipend, \$xxx, will be given **in the form of a check. Renee will help out with this.** Event format is below:

- 1 – Read HowToGiveATalk.com: **We cannot control how many will read or how much of it they will read.**
- 2 – David will give 30-40 min talk about his latest research
- 3 – We spend 45-60 mins talking about mechanics

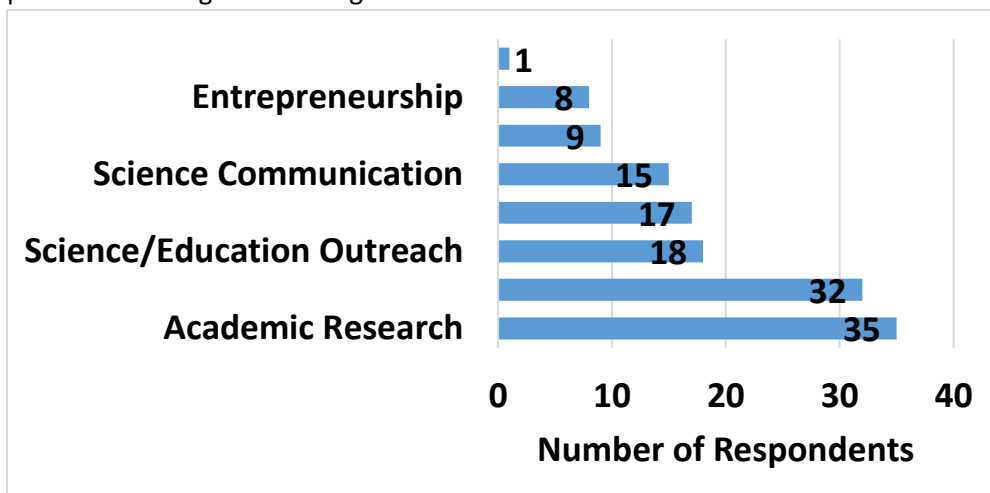
Social event will be the joint happy hour. Dates are 22 or 23rd of March. A calendar should be set up to have these joint happy hours on a regular basis with JHU postdoc community.

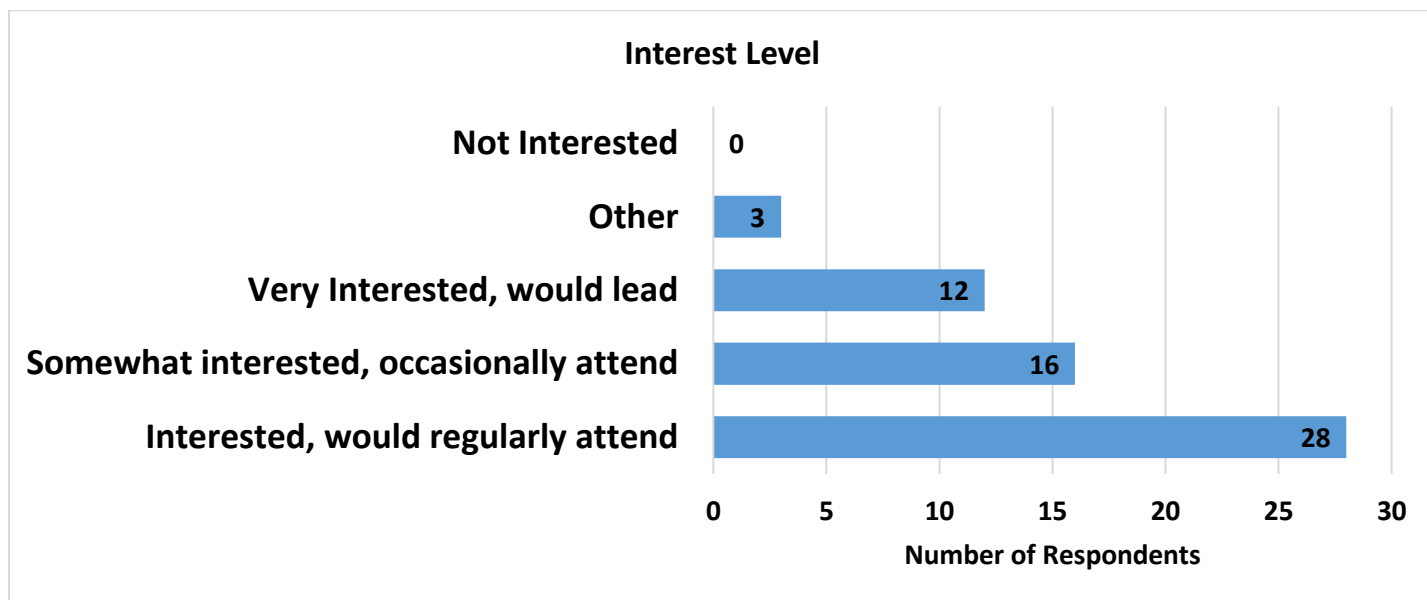
April (Katie): Individual development plan workshop. Katie will lead the event herself and explain how IDP can help us, why it is important. Event will be held over lunch. Social event will be Lab Olympics.

May (Scott): A possible networking event with BUGGS. Social event will be video game competition (two setups: one for competition, one for non-competing contestants to enjoy).

Month	Event		Social	Person-in-charge	
Feb	abstract seminar/workshop	Feb 23rd	Board games	Feb 13	Ozge
March	David Stern	last week of March	16 th or 23 rd March	Joint Happy hr	Saumil
April	IDP			Lab Olympics	Katie
May					Scott

Career interest Groups: Thanks Katie for the data, there were even more responses so an updated chart was presented during the meeting. The interest levels remained the same with the new responses.





A meeting with the people who are interested in the leadership will be setup. The groups shouldn't be too independent from PDAC to ensure their survival. PDAC could ask groups to organize career development events that hold every month. Creating newer roles for those who are interested in leading and being part of PDAC would keep the interest alive.

The survey will be updated on a yearly basis as new postdocs join and leave frequently. Also, a PDAC designee could be assigned to each group to facilitate the communications with the board, and provide help with budget, etc.

- **Providing mentorship to new postdocs:** Renee, Jen, Ozge, and Saumil had a meeting with Amy Ramirez and others from foreign office. She will get back to us with certain specifics. She mentioned that in their emails to new hires from foreign countries they will mention PDAC/OPS and that they can contact us. Renee will send them a short write up for those purposes, she will also send a short survey to gather information on who is interested.
 - The format will be that we provide information to OIS, that will be included in their welcome email. Then postdocs can get in touch with us for help. The survey mentioned above should give us an idea of whom to ask for mentoring in the first step. If none of them are available, a more general query could be made.
- Other subjects talked about briefly during the meeting:
 - Pins should be advertised from the mailing list. Katie has created an advertisement on the Facebook group already and got some response.
 - Jenn gave an example for a "Leadership Workshop" event. Such an event could be considered for PDAC retreat. Also, we should start planning for the retreat soon.