

How to set a default printer in Windows 10

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Applies to: *Windows 10*

- To choose a default printer, select the **Start** button and then **Settings** . Go to **Devices** > **Printers & scanners** > select a printer > **Manage**. Then select **Set as default**. If you have **Let Windows manage my default printer** selected, you'll need to deselect it before you can choose a default printer on your own.
- In Windows 10, your default can be the printer you last used. To turn on this mode, open **Start** and select **Settings** > **Devices** > **Printers & scanners**. Select the checkbox beside **Let Windows manage my default printer**.