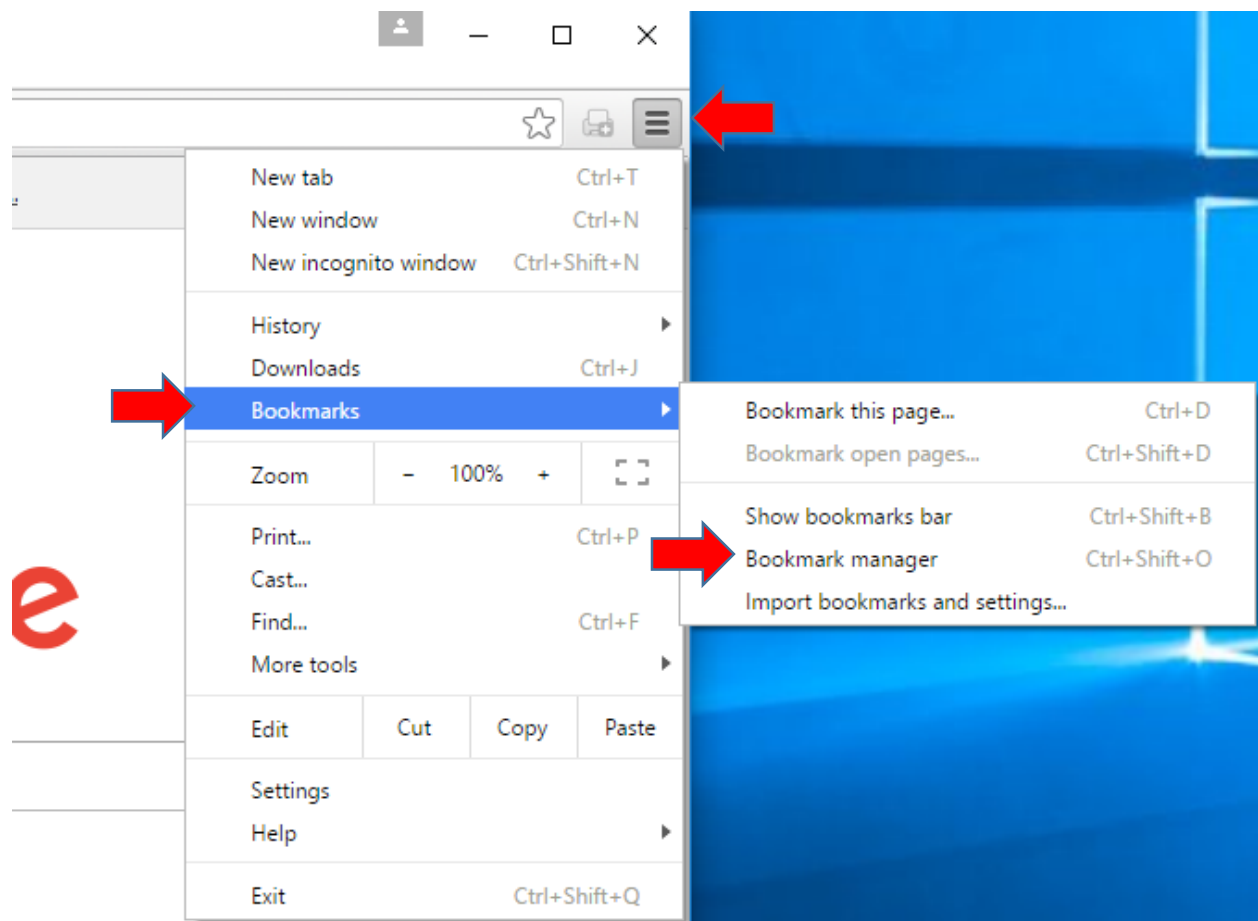


Exporting and Importing **Google Chrome** Favorites/Bookmarks

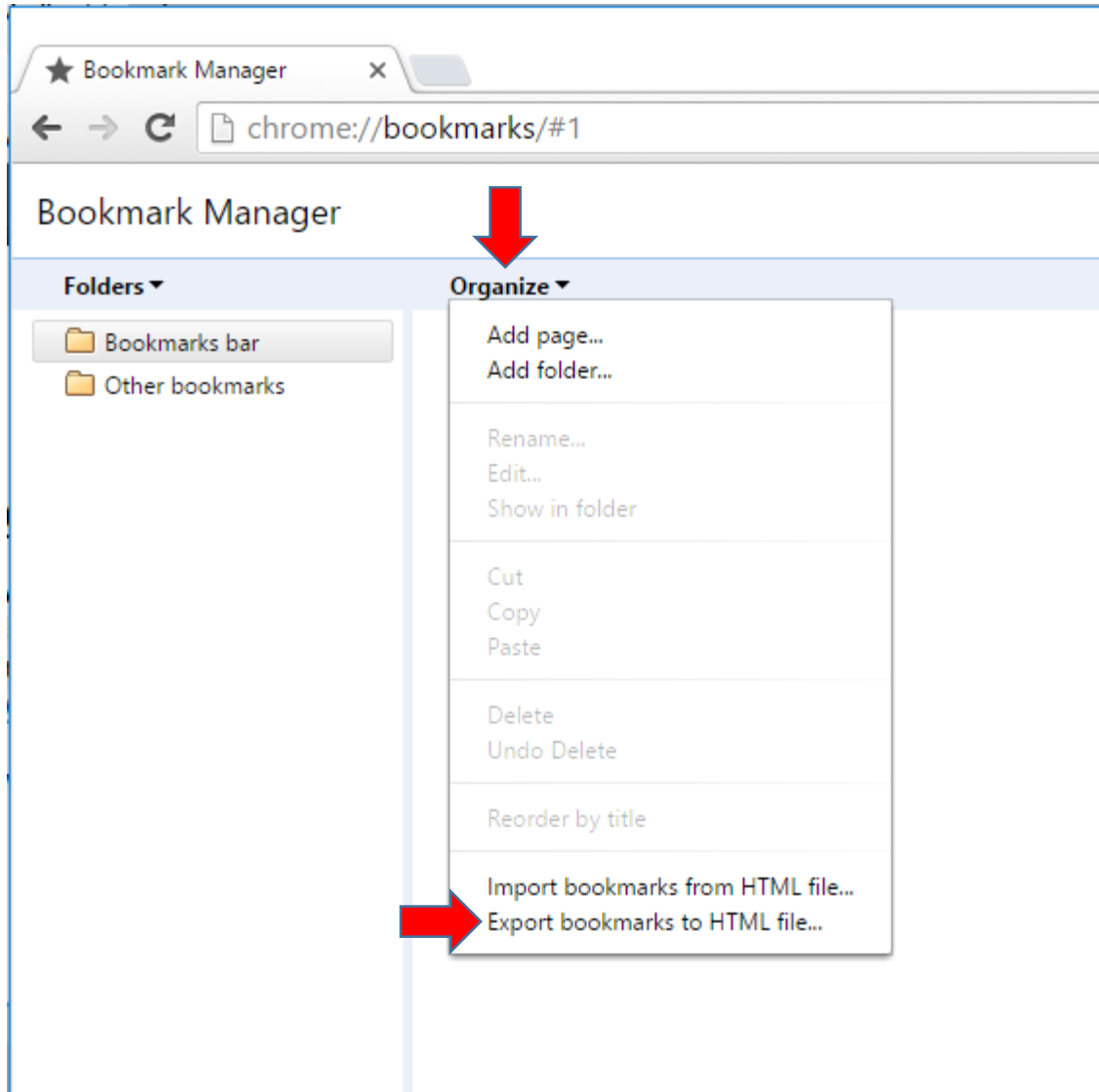
** Google Chrome offers the feature of signing in to Chrome with your Google account. This enables users to log in with an email address that will save users data and preferences such as bookmarks across different devices and computers. This is recommended to eliminate the need for backing up and restoring favorites after a reimage. Full information and documentation can be found here, https://support.google.com/chrome/answer/185277?p=settings_sign_in&rd=1 **

Part I: Exporting Favorites

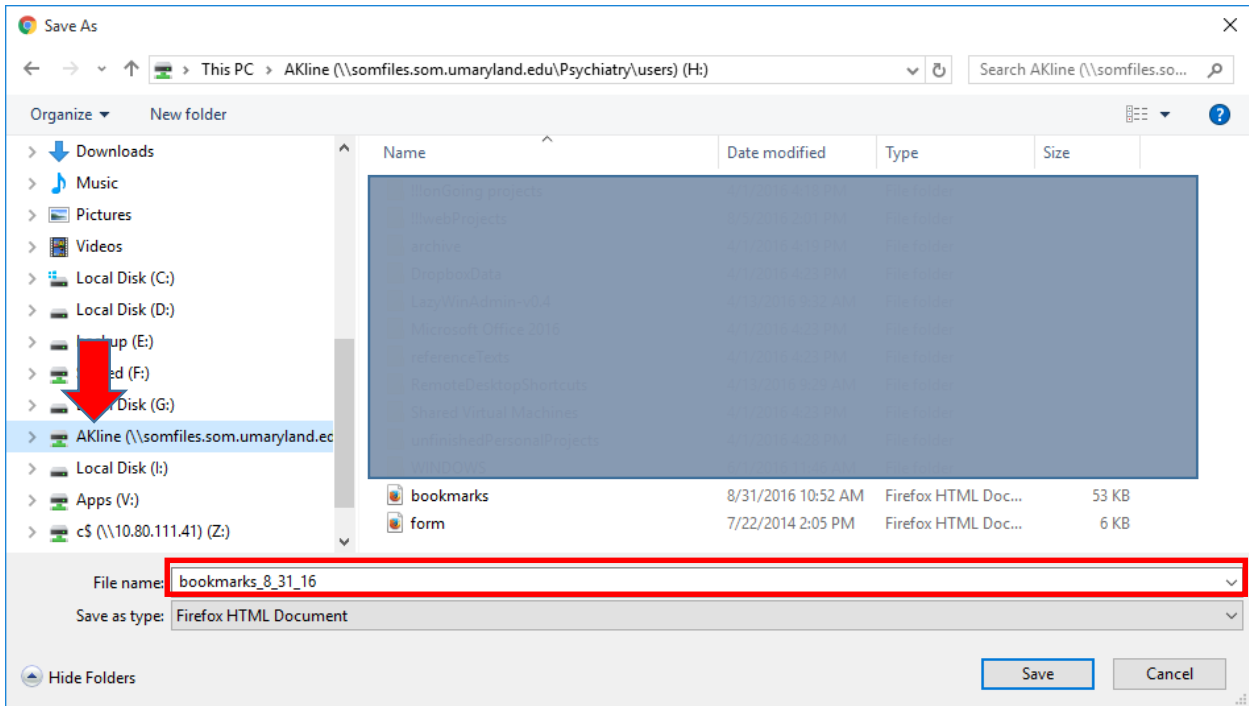
1. Open the Bookmark manager by either using the CTRL+SHIFT+O keys, or by clicking on the 'Sandwich icon' to open the menu. Click on the 'Bookmarks' menu option, then click on 'Bookmark manager'.



2. With the Bookmark Manager open, click on 'Organize', then click on 'Export bookmarks to HTML file...'



- At the save dialog box, make sure that your H: drive is selected in the left pane. Google Chrome uses a file naming convention that includes a date, if you are exporting favorites from multiple browsers it would be beneficial to reflect the browser name in the file name as well (i.e. Chrome_bookmarks_8_31_16). Then click 'Save'.

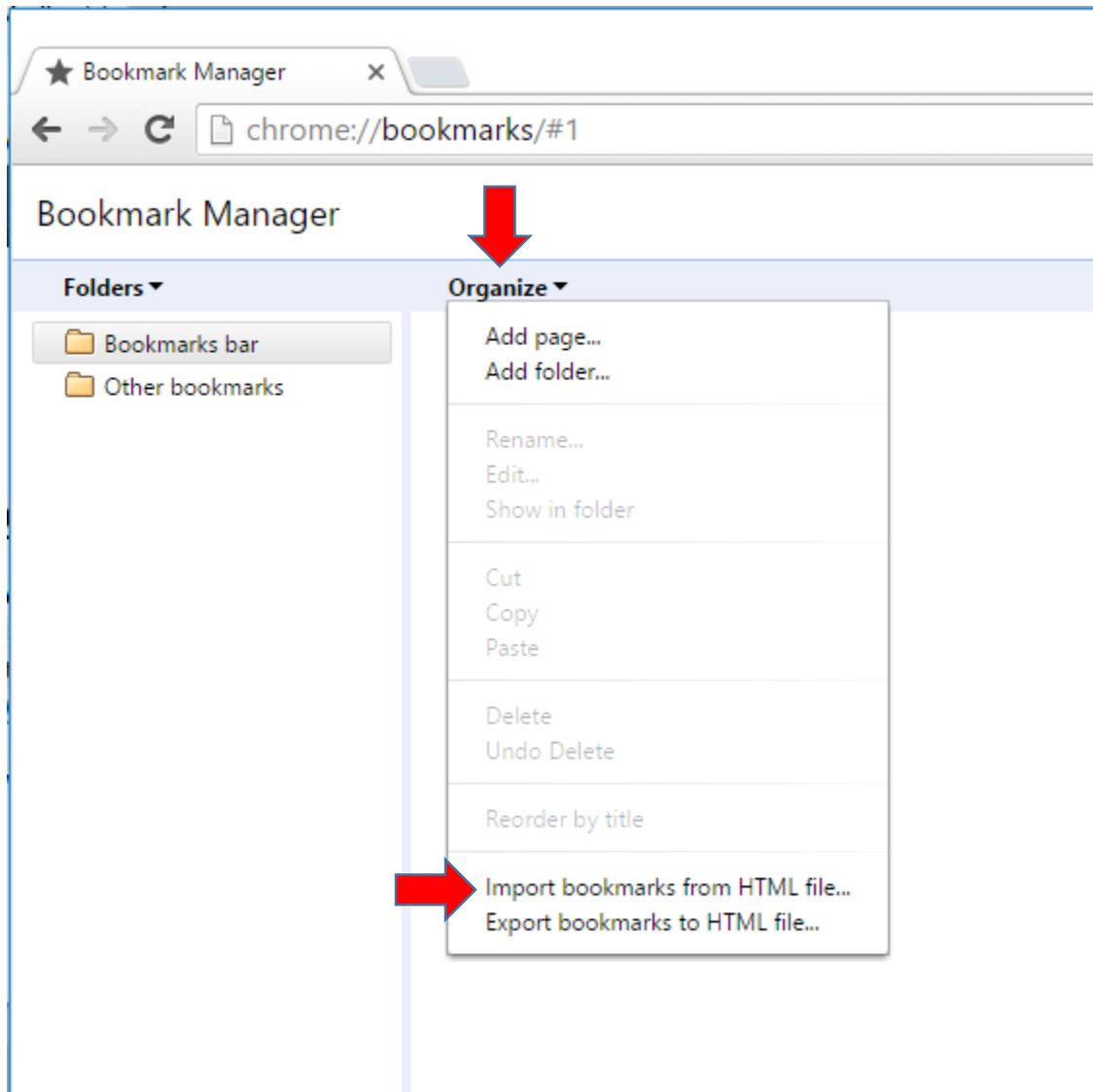


- After clicking 'Save' the file dialog box will close, and your bookmarks are now saved to your H: drive.

Part II: Importing Favorites

- Follow step 1 of exporting favorites to open Bookmark manager page.

2. With the Bookmark Manager open, click on 'Organize', then click on 'Import bookmarks to HTML file...'



- At the open dialog box, make sure that your H: drive is selected in the left pane. Then click the file name that you set when exporting. Click 'Open', the dialog box will close, and your bookmarks have been imported to Google Chrome.

